ANDHRA PRADESH POLLUTION CONTROL BOARD

Supply & Installation of Interactive LFD (Large Format Display) Screens

e-Tender Document

Issued on 27.03.2019

PURCHASER:

Address: Member Secretary
ANDHRA PRADESH POLLUTION CONTROL BOARD
Door No. 33-26-14D/2, Near Sunrise Hospital, Kasturibaipet,
Vijayawada - 520010, Andhra Pradesh.

Telephone: +91-0866-2463200 ext 232 / 250

e- mail: itcell-ee1@appcb.gov.in

Website: http://www.appcb.ap.nic.in
ANDhra Pradesh pollution control board
Door No. 33-26-14D/2, near sunrise hospital, Kasturibapet,
Vijayawada - 520010, Andhra Pradesh.

INVITATION OF BIDS
THROUGH e-PROCUREMENT PLATFORM

Tender Notice No.22/APPCB/Comps/EMC/LFD/2018

Date: 27.03.2019

Supply & Installation of interactive LFD (Large Format Display) Screens

1. Andhra Pradesh Pollution Control Board (APPCB) invites online bids (Single bid system) through e-Procurement platform from eligible bidders for Supply & Installation of interactive LFD (Large Format Display) Screens.

2. A complete set of bidding documents can be downloaded from https://tender.apeprocurement.gov.in from 27.03.2019 to 15.04.2019 before 12.00 Noon. However, a scanned copy of the Demand Draft for Rs.2,000/- drawn in favor of Member Secretary, Andhra Pradesh State Pollution Control Board shall be uploaded towards cost of Tender Document along with the bid, failing which the bid will be disqualified.

3. Eligible Bidders must submit their bids for complete scope of work. Any bid submitted for incomplete scope shall be rejected.

4. Issuance of Bidding Documents will not be construed to mean that such bidders are automatically considered qualified.

5. All the bids must be accompanied by bid security as given in the table below, failing which the bid will be rejected.

<table>
<thead>
<tr>
<th>Item Code</th>
<th>Description of the Equipment in Brief</th>
<th>Quantity</th>
<th>Bid Security in Indian Rupees</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>Supply &amp; Installation of interactive LFD (Large Format Display) Screens</td>
<td>19 nos.</td>
<td>1,00,000/- (Rupees one lakh only)</td>
</tr>
</tbody>
</table>
7. All bids must be submitted on or before **03:00 PM (IST) 15.04.2019** through e-Procurement platform only (online).

8. Bids will be opened on the same date at 04.00 PM in the presence of the bidders or their representative, who choose to attend on the specified date and time at the Office of APPCB, Vijayawada.

9. APPCB will not be responsible for any costs or expenses incurred by the bidders in connection with the preparation or delivery of bids.

10. The APPCB reserves the right to reject bids without assigning any reason whatsoever.

11. In the event of date being declared as a closed holiday, the date for submissions of bids and opening of bids will be the following working day at the appointed time.

12. Tender Schedule:

<table>
<thead>
<tr>
<th></th>
<th>Description</th>
<th>Date and Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Bid Document download start date and time</td>
<td>27.03.2019, 12.00 Noon</td>
</tr>
<tr>
<td>2</td>
<td>Bid document download end date and time</td>
<td>15.04.2019, 12.00 Noon</td>
</tr>
<tr>
<td>3</td>
<td>Bid submission closing date and time</td>
<td>15.04.2019, 03.00 PM</td>
</tr>
<tr>
<td>4</td>
<td>Technical bid opening</td>
<td>15.04.2019, 04.00 PM</td>
</tr>
<tr>
<td>5</td>
<td>Financial bid opening</td>
<td>15.04.2019, 05.00 PM</td>
</tr>
</tbody>
</table>

Note: For the assistance in the online submission issues, the bidder may contact the help desk of M/s Vupadhi Techno Services Pvt. Ltd. (eProcurement) at their email address: eprocsupport@vupadhi.com or on the Phone No: **08645-246370 / 71 / 72 / 73 / 74**

13. **Procedure for offer submission:**

The Bidders shall submit their response through e-Procurement platform at https://tender.apeprocurement.gov.in or http://www.apeprocurement.gov.in/ by following the procedure given below.
The Bidders would be required to register on the e-procurement market place http://www.apeprocurement.gov.in or https://tender.apeprocurement.gov.in and submit their bids online.

Offline bids will not be entertained by the Tender Inviting Authority for the tenders published in e-Procurement platform.

The Bidders shall submit their eligibility and qualification details, Technical bid, Financial bid etc., in the online standard formats displayed in e-Procurement website.

The Bidders shall upload the scanned copies of all the relevant certificates, documents, etc., in support of their eligibility criteria/technical bids and other certificates/documents in the e-Procurement website.

The Bidders shall sign on the statements, documents, certificates, uploaded by them, owning responsibility for their correctness/authenticity.

The Bidders shall attach all the required documents for the specific tender after uploading the same during the bid submission as per the Tender Notice and Bid Document.

14. Registration with e-Procurement platform:

For registration and online bid submission, Bidders may contact HELP DESK of M/s. Vupadhi Techno Services Private Limited or https://tender.apeprocurement.gov.in.

15. Digital Certificate Authentication:

The Bidders shall authenticate the bid with their Digital Certificates for submitting the bid electronically on e-Procurement platform and the bids not authenticated by digital certificate of the Bidders will not be accepted on the e-Procurement platform.

16. Submission of Hard Copies:

The scanned copies of DD towards tender document fee and EMD shall be uploaded along with the bid through e-Procurement platform online. After submission of bid online, the Bidders are requested to submit the originals of DD towards EMD and tender document fee to the Tender Inviting Authority on or before the opening of financial bids. The Tender Inviting Authority will consider only the bids submitted through on-line over the copies of the paper based bids.
APPCB shall not take any responsibility for any delay or non-receipt. If any of the documents furnished by the Bidders are found to be false/fabricated/bogus, such Bidders are liable for blacklisting, forfeiture of the EMD, cancellation of work and criminal prosecution. The Bidders are requested to get a confirmed acknowledgement from the Tender Inviting Authority as a proof of submission of Hard Copies to avoid any discrepancy. The Bidders have to attach the required documents after uploading the same as required by Tender Inviting Authority in the tender conditions.

17. Payment Of Transaction Fee:

All the participating bidders have to electronically pay a non-refundable transaction fee to M/s. APTS, the service provider through "Payment Gateway Service on E-Procurement platform", as per the Government Orders placed on the e-procurement website.

18. Tender Document:

The Bidders are requested to download the Tender Document and read all the terms and conditions mentioned in the Tender Document and seek clarification, if any, from the Tender Inviting Authority. **Any offline bid submission clause in the tender document could be neglected.** The Bidders have to keep track of any changes by viewing the Addenda / Corrigenda issued by the Tender Inviting Authority from time-to-time, in the e-Procurement platform. The Department calling for Tenders shall not be responsible for any claims / problems arising out of this.

19. Bid Submission Acknowledgement:

The Bidders shall complete all the processes and steps required for Bid submission. The system will generate an acknowledgement with a unique bid submission number after completing all the prescribed steps and processes by the Bidders. Users may also note that the bids for which an acknowledgement is not generated by the e-Procurement system are treated as invalid or not saved in the system. Such invalid bids are not made available to the Tender Inviting Authority for processing the bids. The Andhra Pradesh Pollution Control Board and M/s. APTS are not responsible for incomplete bid submission by users.
HOW TO APPLY

- Click at [http://www.apeprocurement.gov.in](http://www.apeprocurement.gov.in) or [https://tender.apeprocurement.gov.in](https://tender.apeprocurement.gov.in) to download e-Procurement notification
- Read the complete document carefully
- Technical & Price Bid shall be submitted online only
- The system will generate an acknowledgement with a unique offer submission number on successful completion of the above process.

For any help or technical support on e-Procurement, Bidders may contact M/s Vupadhi Techno Services Private Limited over phone or in person or their helpdesk at:

**e-Procurement Help Desk**


Flat No : 407, Sreeram's Sneha Avenue,
Near Aravinda School, Kunchanapalli,
Tadepalli (M), Guntur (Dist) - 522501.
Andhra Pradesh.

Phone No: 08645-246370 / 71 / 72 / 73 / 74

Sd/-

Member Secretary / Chairman

APPCB
Scope of work

Background

Andhra Pradesh Pollution Control Board is the apex body created under Air and Water (Prevention & Control) of Pollution Act. The responsibility has been further emphasized under Environment (Protection) Act. The predominant function is to lay down the ambient air quality standards for the State and to monitor, compilation of data & its publication.

Ambient Air Quality monitoring is an important part of air quality management and is essential for the implementation of air quality legislation, particularly, in compliance with emissions and ambient air quality standards. Air quality being a concern for all, the knowledge on instantaneous air quality data has become a need for the society. The instantaneous data may also become relevant for depicting real-time generic information in the form of AQI has been taken as priority concern for APPCB. It will provide information about air quality to the people in easily understandable terms.

Scope:

The Andhra Pradesh Pollution Control Board intends to invite bids from eligible bidders for supply, installation of LFD (Large Format Display) Screens with the specifications mentioned below at various locations i.e. Head office, Zonal Offices, and Regional Offices.

<table>
<thead>
<tr>
<th>Sl.No.</th>
<th>Location</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Head Office, Vijayawada</td>
<td>3</td>
</tr>
<tr>
<td>2.</td>
<td>ZO - Visakhapatnam</td>
<td>1</td>
</tr>
<tr>
<td>3.</td>
<td>RO - Visakhapatnam</td>
<td>1</td>
</tr>
<tr>
<td>4.</td>
<td>RO - Vizianagaram</td>
<td>1</td>
</tr>
<tr>
<td>5.</td>
<td>RO - Srikakulam</td>
<td>1</td>
</tr>
<tr>
<td>6.</td>
<td>RO - Kakinada</td>
<td>1</td>
</tr>
<tr>
<td>7.</td>
<td>RO - Eluru</td>
<td>1</td>
</tr>
<tr>
<td>8.</td>
<td>ZO - Vijayawada</td>
<td>1</td>
</tr>
<tr>
<td>9.</td>
<td>RO - Vijayawada</td>
<td>1</td>
</tr>
<tr>
<td>10.</td>
<td>RO - Guntur</td>
<td>1</td>
</tr>
<tr>
<td>11.</td>
<td>RO - Nellore</td>
<td>1</td>
</tr>
<tr>
<td>12.</td>
<td>RO - Ongole</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>---</td>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td>13.</td>
<td>ZO - Kurnool</td>
<td>1</td>
</tr>
<tr>
<td>14.</td>
<td>RO – Kurnool</td>
<td>1</td>
</tr>
<tr>
<td>15.</td>
<td>RO - Tirupati</td>
<td>1</td>
</tr>
<tr>
<td>16.</td>
<td>RO - Ananthapur</td>
<td>1</td>
</tr>
<tr>
<td>17.</td>
<td>RO - Kadapa</td>
<td>1</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>19</strong></td>
<td></td>
</tr>
</tbody>
</table>

Note: Complete address of all locations will be provided to successful bidder

**Qualification criteria:** The bidder shall furnish satisfactory evidence to establish that bidder meets the following qualifying requirements:

A. The bidder should be a manufacturer / authorized representative of a manufacturer/wholesale dealer and should be in business of manufacture and or supply and maintenance of the IT & IT related equipments for a minimum period of three (3) years in AP as on bid calling date.

B. The firm must be empanelled with Andhra Pradesh Technology Services Ltd and should produce the authorized letter at the time of submission of quotes.

C. The bidder should have at least one office in any of the 13 districts of AP. Billing/Invoice should be done from any of these offices located in AP only. The bidder shall have GST number allotted in AP and billing shall be from AP office only.

D. The bidder should submit the Manufacturer’s Authorization Form (MAF) for the offered products / items, specific to this tender issued by OEM authorizing the bidder to submit the bid for tendering which is deemed as an agreement in between the bidder and OEM for the support and spares till the warranty period.

E. The bidder should have the annual minimum turnover of **Rs. 1 Crore** during the last three financial years i.e. 2015-16, 2016-17 and 2017-2018. Bidder should have positive net worth.

F. The bidder/OEM should furnish the information on major past supplies under the relevant product/services. The work orders or satisfactory performance for the last three financial years i.e. 2015-16, 2016-17 and 2017-2018, should be submitted.
G. The bidder should submit/give declaration stating that they are not debarred/blacklisted by any State Government, Central Government, Central & State Govt. Undertakings/enterprises/Organizations and by any other Quasi Government bodies/Organizations in India for non-satisfactory performance, corrupt & Fraudulent or any other unethical business practices. If the bidder is debarred/blacklisted as mentioned above, such bidder becomes ineligible to participate in the bidding process. In case of any concealing of information relating to blacklisting or pending of cases as mentioned above or submission of fake information/fake documents, Department reserves the right to cancel the work order/contract allotted, apart from forfeiting EMD/PBG. Department reserves the right further to take penal action on the bidder.

Note: Relevant documents in support of above should be furnished.

**General conditions:**

1. Tenders are invited from reputed agencies in single bid system through e-tenders.
2. The bid validity period shall be **90 (ninety)** days from the date of opening of bids.
3. The brand/s quoted for the present tender should be internationally acclaimed manufacturer/s.
4. Member Secretary, APPCB, Vijayawada reserves the right to accept or reject any or all the bids without assigning any reasons thereof and to add, modify or delete any of the terms and conditions without any notice.
5. Member Secretary, APPCB, Vijayawada reserves right to modify the technical specifications including quantity at any time during the process of finalisation of tender.
6. Variation in quantities: +/-25% of indicative quantity. Individual Orders will be placed on actual requirements received during the bid validity period.
7. The service center of original equipment manufacturer or bidder shall maintain minimum stock/sparer’s availability as on bid calling date.
8. The amount of the Bid Security shall be **Indian Rupees 1,00,000/- (rupees one lakh only)**
9. Bid shall include a Bid Security in the form of Demand Draft or Banker’s cheque in favour of “The Member Secretary, Andhra Pradesh Pollution Control Board”.
10. The EMD will not carry any interest. The EMD of the unsuccessful tenderers will be refunded only after finalization of Tenders.
11. Delivery and installation schedule: Four weeks from the data of purchase order

12. Comprehensive onsite warranty: 3 years.

13. Payment terms:
   - 100% payment on delivery, successful installation/commissioning and configuration of equipments / systems and upon submission of installation certification.

14. APPCB reserves their right in not considering the bid of a bidder, if such bidder was a previous supplier and had a past bad track record or their earlier performance was unsatisfactory on any count.

15. Before submission of the tender, tenderers are required to make themselves fully conversant with the terms and conditions, so that no ambiguity arises at a later date in this respect.

16. If the tenderer finds discrepancies in tender document and its conditions or if he is in doubt as to their meaning he should at once intimate and obtain clarification prior to submission of the tender.

17. The successful bidder shall submit documentary evidence such as PAN card, experience in the relevant field etc at the time of entering into agreement beside uploading while tender submission through e-portal.

18. The tender shall be filled in all respects and shall be signed by the Tenderer. The Tenderers should ensure that their offer is submitted before closing date and time of e-tenders. Incomplete tenders or tenders not fulfilling any of the conditions specified above are liable to be rejected without assigning any reason duly forfeiting EMD.

19. The e-Tenders will be opened in the Office of APPCB, Vijayawada as per the schedule indicated in the tender document.

20. If two tenderers offer the same amount, the decision of the tender evaluation committee in awarding the contract is final.

21. As per the recommendations of the Tender Committee, the contract will be allotted to the successful tenderer.
Form T-1

Ref. No.                                      Date:

Sub: Undertaking of authenticity for Supply of LFD Screens

This has reference to equipment / Systems being supplied/quoted vide our bid no.__________
Dated. ______

We hereby undertake that all the Items/components/parts/assembly/Software used in the equipment / Systems shall be original new items / components / parts / assembly/software from respective OEMs of the products and that no refurbished/duplicate/second hand components/parts assembly/software are being used or shall be used.

We shall produce certificate from our OEM in support of above undertaking at the time of delivery of the items.

In case we are found not complying with above at the time of delivery or during installation, we agree to take back the items supplied, if already supplied and return the money if any paid to us by you in this regard.

Authorized Signatory

Name

Designation.

Signature of Bidder and Seal
FORM T-2

Ref: 
Date: 

Technical Compliance Statement as per Technical Specifications mentioned in this document (taking in to consideration all the amendments issued to this document, if any) are to be submitted in the following format:

**Bidder Details:**

<table>
<thead>
<tr>
<th>S.No</th>
<th>Parameter / Feature</th>
<th>Specification Required</th>
<th>Specification of proposed item along with Part Code, Qty &amp; Description if any (Part code details must be provided if available)</th>
<th>Compliance (Complied/Higher/Lower)</th>
<th>Reference for proof of compliance (Required docs to be submitted along with technical bid)</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>B</td>
<td>C</td>
<td>D</td>
<td>E</td>
<td>F</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Date:.......................... Signature of Bidder and Seal
MANUFACTURER AUTHORIZATION FORM

The authorization should be in the form of letter, memorandum or certificate regularly granted by the manufacturer to its channel partner, authorized solution providers, system integrators, distributors etc or a specific letter on the letter head issued for the purposes of this bid. Such communication should include statements / undertakings from the said manufacturer to the following effect:

1. The said Bidder is authorized to provide service and solutions using hardware, firmware and or software as the case may be.
2. Guarantee and warranty coverage in respect of the goods and services manufactured by the said manufacturer shall be honored by that manufacturer, their channel partners, distributors, authorized service centers as the case may be.
3. The manufacturer updates the Bidder and their technical personnel with relevant technical literature, training and skill transfer workshops etc on regular basis.
4. The manufacturer provides back to back technical support to the said Bidder on a continuing basis.

Note: The letter of authority should be signed by a person competent and having the power of attorney to bind the manufacturer and specific to the Tender.
<table>
<thead>
<tr>
<th></th>
<th>TECHNICAL SPECIFICATIONS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Technology</td>
</tr>
<tr>
<td>2</td>
<td>Display Size (diagonal)</td>
</tr>
<tr>
<td>3</td>
<td>Aspect Ratio</td>
</tr>
<tr>
<td>4</td>
<td>Resolution</td>
</tr>
<tr>
<td>5</td>
<td>Flicker Free</td>
</tr>
<tr>
<td>6</td>
<td>Display Colour</td>
</tr>
<tr>
<td>7</td>
<td>Brightness</td>
</tr>
<tr>
<td>8</td>
<td>Contrast Ratio</td>
</tr>
<tr>
<td>9</td>
<td>Viewing Angle (H/V)</td>
</tr>
<tr>
<td>10</td>
<td>Input Ports</td>
</tr>
<tr>
<td>11</td>
<td>Output Ports</td>
</tr>
<tr>
<td>12</td>
<td>LAN</td>
</tr>
<tr>
<td>13</td>
<td>Speakers</td>
</tr>
<tr>
<td>14</td>
<td>Touch</td>
</tr>
<tr>
<td>15</td>
<td>OS Support</td>
</tr>
<tr>
<td>16</td>
<td>Embedded Player CPU Inbuilt</td>
</tr>
<tr>
<td>17</td>
<td>Anti Scratch – Anti Glare</td>
</tr>
<tr>
<td>18</td>
<td>Mirror Extending</td>
</tr>
<tr>
<td>19</td>
<td>Save Option</td>
</tr>
<tr>
<td>20</td>
<td>Annotation/Writing</td>
</tr>
<tr>
<td>21</td>
<td>Wireless Content Sharing</td>
</tr>
<tr>
<td></td>
<td>Built-in PC Slot</td>
</tr>
<tr>
<td>---</td>
<td>-----------------</td>
</tr>
</tbody>
</table>
| 22 | Other standard features | 1) Annotate and collaborate everywhere with the cloud whiteboard  
2) Facilitate a healthier learning environment through air-quality sensor  
3) Account management system (AMS) provides personalized workspace  
4) Anti-Glare/Low Blue Light/Flicker free/Germ-resistant Screen  
5) Voice assistant provides hands free control over the IFP  
6) Wireless mirroring to smart phone or tab or laptop. |
| 23 | OPS standard configuration with Windows 10 | Intel core i3 processor,  
4 GB memory,  
500 GB SSD with windows 10 professional. |
| 24 | Accessories | Power cord, Remote Controller, Batteries, RS 232 C(IN) adapter |
| 25 | Warranty | 3 years on site warranty. |
| 26 | Certifications | ISO certification, BIS certificate, MAF and service centers of OEM.  
• TÜV-certified Flicker-Free Technology  
• TÜV-certified Low Blue Light Technology |

Note: Bidder shall enclose the Technical Data Sheet along with Technical Bid.
# BILL OF MATERIAL

Ref: 

Date: 

<table>
<thead>
<tr>
<th>Sl.No.</th>
<th>Item details with make and model</th>
<th>QTY (Nos.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Supply and installation of LFD Screens</td>
<td>19</td>
</tr>
</tbody>
</table>

Date:.................................. Signature of Bidder and Seal
Form F - 1
Financial Bid Format

Bidder details:

<table>
<thead>
<tr>
<th>Sl.No.</th>
<th>Item details with make and model</th>
<th>Unit Price without taxes (Rs.)</th>
<th>Taxes/ Duties etc. on unit Price (Rs.)</th>
<th>Unit Price with all taxes (Rs.)</th>
<th>QTY (Nos.)</th>
<th>Total price with taxes and duties etc (Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Interactive LFD screens</td>
<td></td>
<td></td>
<td></td>
<td>19</td>
<td></td>
</tr>
</tbody>
</table>

Note: Evaluation of Financial Bids will be including taxes.

Delivery period: ____ from the date of receipt of the Purchase Order.

Date: (Signature of Bidder)
**Bidder Information Form**

[The Bidder shall fill in this Form in accordance with the instructions indicated below. No alterations to its format shall be permitted and no substitutions shall be accepted.]

Date: [insert date (as day, month and year) of Bid Submission]

No.: [insert number of bidding process]

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Bidder’s Legal Name</td>
<td>[insert Bidder’s legal name]</td>
</tr>
<tr>
<td>2. Bidder’s actual or intended Country of Registration:</td>
<td>[insert actual or intended Country of Registration]</td>
</tr>
<tr>
<td>3. Bidder’s Year of Registration:</td>
<td>[insert Bidder’s year of registration]</td>
</tr>
<tr>
<td>4. Bidder’s Legal Address in Country of Registration:</td>
<td>[insert Bidder’s legal address in country of registration]</td>
</tr>
<tr>
<td>5. Bidder’s Authorized Representative Information</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Name: [insert Authorized Representative’s name]</td>
</tr>
<tr>
<td></td>
<td>Address: [insert Authorized Representative’s Address]</td>
</tr>
<tr>
<td></td>
<td>Telephone/Fax numbers: [insert Authorized Representative’s telephone/fax numbers]</td>
</tr>
<tr>
<td></td>
<td>Email Address: [insert Authorized Representative’s email address]</td>
</tr>
</tbody>
</table>

attached are copies of original documents of: [check the box(es) of the attached original documents]

Articles of Incorporation or Registration of firm named in 1, above, In case of JV, letter of intent to form JV or JV agreement, In case of government owned entity from the Purchaser’s country, documents establishing legal and financial autonomy and compliance with commercial law,
**Bid Submission Form**

[The Bidder shall fill in this Form in accordance with the instructions indicated No alterations to its format shall be permitted and no substitutions shall be accepted.]

Date: [insert date (as day, month and year) of Bid Submission]

No.: [insert number of bidding process]

Invitation for Bid No.: [insert No of IFB]

To: [insert complete name of Purchaser]

We, the undersigned, declare that:

a) We have examined and have no reservations to the Bidding Documents, including Addenda No.: ______________ [insert the number and issuing date of each Addenda];

b) We offer to supply in conformity with the Bidding Documents and in accordance with the Delivery Schedules specified in the Schedule of Requirements the following Goods and Related Services ______________________ [insert a brief description of the Goods and Related Services];

c) The total price of our Bid, excluding any discounts offered in item (d) below, is: ____________________________ [insert the total bid price in words and figures, indicating the various amounts and the respective currencies];

d) The discounts offered for their application are: Discounts. If our bid is accepted, the following discounts shall apply. ______ [Specify in detail each discount offered and the specific item of the Schedule of Requirements to which it applies.]

e) Our bid shall be valid for the period of time specified, from the date fixed for the bid submission deadline, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;

f) If our bid is accepted, we commit to obtain a performance and for the due performance of the Contract;

g) We, including any subcontractors or suppliers for any part of the contract, have nationality from eligible countries ______ [insert the nationality of the Bidder, including that of all
parties that comprise the Bidder, if the Bidder is a JV, and the nationality each subcontractor
and supplier]

(h) We have no conflict of interest;

Our firm, its affiliates or subsidiaries—including any subcontractors or suppliers for any part of
the contract—has not been declared ineligible by the Bank, under the Purchaser’s country laws
or official regulations,

(i) The following commissions, gratuities, or fees have been paid or are to be paid with
respect to the bidding process or execution of the Contract: [insert complete name of each
Recipient, its full address, the reason for which each commission or gratuity was paid and
the amount and currency of each such commission or gratuity]

(If none has been paid or is to be paid, indicate “none.”)

(j) We understand that this bid, together with your written acceptance thereof included in
your notification of award, shall constitute a binding contract between us, until a formal
contract is prepared and executed.

We understand that you are not bound to accept the lowest evaluated bid or any other bid that you
may receive.

Signed: ______________ [insert signature of person whose name and capacity are shown]

In the capacity of ______ [insert legal capacity of person signing the Bid Submission Form]

Name: ____________ [insert complete name of person signing the Bid Submission Form]

Duly authorized to sign the bid for and on behalf of: _____ [insert complete name of Bidder]

Dated on ____________ day of __________________, ______ [insert date of signing]
Checklist to Bidders:

I. Form T-1: Undertaking of Authenticity
II. Form T-2: Technical compliance statement
III. Manufacturer Authorization Form.
IV. Technical Brochures / leaflets / documentation of the items proposed.
V. Bill of material
VI. Form F-1: Financial bid format
VII. Bidder information form
VIII. Bid submission form
IX. Other documents & Certifications as requested in the tender document;
X. Any other documents as per the tender document.